

PARK RANGER PART TIME- 5032

General Definition of Work:

Performs responsible skilled work involving a variety of assignments at the County and school parks. Work is performed under the regular supervision of a Park Program Manager. Daily guidance and direction is provided by Senior Park Rangers. Direction is provided to Recreation Facility Operators and Community Service Workers.

Essential Functions/Typical Tasks:

Patrolling the park to ensure patrons' safety and enjoyment; ensuring the park equipment is maintained, the park is clean, and reservations are adhered to; inspecting parks and school parks; secures monies used in transactions and collected; preparing and maintaining files and records.

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.)

- Opens and closes park.
- Collects and accounts for fees.
- Patrols park to ensure patron use, safety, and enjoyment.
- Enforces park rules and regulations; patrols park areas.
- Cleans facilities, grounds, and restrooms.
- Picks up trash, empties garbage, and maintains park equipment.
- Supervises concession, pool, and facility operations.
- Directs traffic and assists with special events.
- Maintains records and prepares reports on park activities.
- Secures park buildings at closing.
- Assists in the preparation and presentation of park interpretive programs.
- Responds to inquiries and assists park visitors.
- Submits work orders for park and school park repairs
- Assists in set-up or repair of facilities.
- Maintains a clean and safe work location.
- Takes reservations and reviews on-line reservation system regularly.
- Performs related tasks as required.

Knowledge, Skills and Abilities:

Some knowledge of the state laws and local ordinances governing park and recreational areas. Ability to enforce rules and regulations in a firm and courteous manner; follow oral and written directions; prepare detailed reports; communicate effectively, both orally and in writing; and establish and maintain effective working relationships with associates, subordinates, and the general public.

Education and Experience:

Requires graduation from high school and some experience in recreation, parks, or other public contact work. An equivalent combination of education and experience may be considered.

Physical Requirements:

This is medium work requiring the exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to 10 pounds of force constantly to move objects; work requires climbing, balancing, stooping, kneeling, reaching, standing, walking, pushing, pulling, lifting, and grasping; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for operation of machines, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, hazards, and atmospheric conditions. The worker may be exposed to blood borne pathogens and may be required to wear specialized personal protective equipment.

Special Requirements:

Possession of an appropriate driver's license valid in the State of North Carolina. Position is a safety-sensitive position as defined by the Drug Free Workplace Policy. This is a seasonal position. Possession of current CPR, AED, and first aid certifications.

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